

**Minutes of Regular Board Meeting October 21, 2009**

The Regular Meeting of the Board of Directors of the Central Lincoln People's Utility District was held at the Newport Office on the 21st day of October 2009 at 1:00 p.m. Pacific Daylight Time. President Abbott called the meeting to order and asked that the roll be called.

**Members present:** Curt Abbott  
Ron Benfield  
Larkin Kaliher  
Judy Matheny

**Members absent:** Tom Tymchuk

**Others present:** Paul Davies, General Manager  
Brian Barth, Accounting, Finance, and Customer Service Manager  
Matt Boshaw, Distribution Engineering and Operations Manager  
Julie Brown, Executive Assistant  
Chris Chandler, Communication, Community and Econ. Devel. Mgr  
Mike Wilson, Chief Engineer  
Jason Vaillancourt, Executive Director OPUDA  
Kenneth Kuhns, district auditor

**Visitors Recognized**

President Abbott welcomed the District's staff and visitors to the meeting.

**Annual Audit Report**

President Abbott asked Mr. Kuhns of Kenneth Kuhns and Co. Auditors if he would like to address the Board. A discussion was then held on Central Lincoln's annual audit report. Mr. Kuhns went through the audit explaining various portions and answering questions of the Board members. He reported that the records were well maintained, clean and accurate, and no audit adjustments were necessary.

(Copy of audit attached.)

Mr. Kuhns left the meeting at this time.

**Consent Agenda**

The Board took action to approve the following consent agenda items as presented:

- a) Minutes of the September 23 2009 Regular Board Meeting;
- b) Vouchers for September, 2009;
- c) Petty Cash for September, 2009;
- d) Uncollectibles for September, 2009;
- e) Directors' Cash Report dated October 21, 2009.

**Executive Director Oregon PUD Association**

Mr. Abbott asked Mr. Jason Vaillancourt, the new Executive Director of OPUDA, if he would like to address the Board. Mr. Vaillancourt explained that he was visiting all six of the Oregon PUD's to listen to ideas and get acquainted with staff. He reviewed a recent trip to Washington D.C. and discussed a number of current issues. He stated that his three main goals in the position are to elevate, educate, and communicate.

**Communication and Counsel to the Board**

Mr. Davies reviewed the Board's Governance Policy on Communication and Counsel to the Board, pg. 8. A discussion was held on the design in which the Governance policies were written. It was clarified that the Policy was based on the *Carver Method of Governance* which delineates limitations rather than stating expectations from the General Manager. It was thought that the overall framework has worked well for Central Lincoln and the Board.

(See attached.)

**Single Source Bid**  
**No. SQ-01-10**

Mr. Davies asked Mr. Wilson to discuss this Bid. Mr. Wilson explained that the Bid was for five S&C Manufacturing Model 2010 Circuit Breakers (72.5Kv) for \$250,975.00. Mr. Wilson explained that they are the only company who can manufacture the circuit switch that meets the District's specifications. After discussion Mr. Kaliher made the following motion:

**Motion:** Mr. Kaliher moved and Mr. Benfield seconded that Single Source Bid No SQ-01-10 be awarded to S&C Manufacturing at the bid price of \$250,975.00. Aye: Matheny, Kaliher, Benfield, Abbott.  
(See attached.)

**November Board Meeting Agenda**

After discussion the following motion was made:

**Motion:** Mr. Benfield moved and Mr. Kaliher seconded that the November Board Meeting be moved from the Reedsport office to the Lakeside Community Center on November 18<sup>th</sup>. Aye: Matheny, Kaliher, Benfield, Abbott.

The following items are to be included on the agenda for the November 18th Board Meeting.

**Workshop /Meeting (10:00 a.m.)**

South Dunes Project Tour

Board Action- Review & Assess

Financial Condition, pg. 4,  
Conservation Update, pg.6  
Customer Focus Review

Consent Agenda -

Minutes, vouchers, petty cash, uncollectibles, and  
Director's cash report.

## **January Regular Board Meeting**

Mr. Davies stated that the Central Lincoln Employee Advisory Committee was meeting on Thursday January 14<sup>th</sup> 2010. He suggested moving the January Board date to the 14<sup>th</sup> to enable the Board to meet with the Committee on that day in a workshop and lunch and have the regular meeting at 1:00 p.m.

After discussion the following motion was made:

**Motion:** Mr. Kaliher moved and Mrs. Matheny seconded to move the January meeting in Newport scheduled for the 20<sup>th</sup> to Thursday January 14<sup>th</sup>. Aye: Matheny, Kaliher, Benfield, Abbott.

### **Manager's Report**

Mr. Davies asked Ms. Chandler to report on some recent media reports.

- She discussed various media coverage of Central Lincoln's recent rate increase. She noted that there have not been any negative comments on this issue.
- Ms. Chandler stated that radio talk show host Bob Sneddon from radio station KCST in Florence, will be interviewing Mr. Davies next month to cover Public Power issues.

### **Director's Discussion**

The Customer Focus meeting held earlier at the Best Western Agate Beach Hotel was reviewed.

- The Board received feedback on various issues such as; residential and commercial rates, smart metering, budget billing and conservation, and how to best communicate with customers
- It was thought to be a mutually engaging meeting for all involved.

### **Convene To Executive Session**

President Abbott adjourned the regular meeting at 2:45 p.m. and declared that an executive session was convened pursuant to ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

(Visitors and staff left the meeting at this time.)

### **Reconvene to the Regular Meeting**

The executive session was adjourned and President Abbott reconvened to the regular meeting at 3:25.

There being no further business, the regular meeting adjourned at 3:25 p.m.

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List of vouchers, cash report, uncollectibles, and manager's financial report were all given to the Board prior to the meeting