

Minutes of Regular Board Meeting November 18, 2009

The Regular Meeting of the Board of Directors of the Central Lincoln People's Utility District was held at the Lakeside Lodge on the 18th day of November 2009 at 10:00 a.m. Pacific Daylight Time. President Abbott called the meeting to order and asked that the roll be called.

Members present: Curt Abbott
Ron Benfield
Larkin Kaliher
Judy Matheny
Tom Tymchuk

Others present: Paul Davies, General Manager
Matt Boshaw, Distribution Engineering and Operations Manager
Julie Brown, Executive Assistant
Chris Chandler, Communication, Community and Econ. Devel. Mgr
Dennis Hinton, Customer and Energy Services Manager
Mike Sleight, Energy Services Administrator
Mike Wilson, Power Manager

Visitors Recognized

President Abbott welcomed the District's staff to the meeting. Mr. Davies briefly introduced Mr. Hinton, the Customer and Energy Services Manager, to the Board. He stated that he would discuss other recent personnel changes during the Managers discussion.

Consent Agenda

The Board took action to approve the following consent agenda items as presented:

- a) Minutes of the October 21, 2009 Regular Board Meeting;
- b) Vouchers for October, 2009;
- c) Petty Cash for October, 2009;
- d) Uncollectibles for October, 2009;
- e) Directors' Cash Report dated November 18, 2009.

Financial Condition

Mr. Davies reported that Central Lincoln has just finished the first quarter of the current Fiscal Year (FY-10) and there has been no expenditure beyond what had been budgeted. He added that Central Lincoln received a favorable audit report from Kenneth Kuhns for years ending June 30, 2009 and 2008. (See attached.)

Conservation Update

Mr. Davies asked Mr. Sleight to give his quarterly Conservation update. Mr. Sleight began by mentioning that Mr. Garrett Harris had recently been hired as an Energy Services Specialist II by Central Lincoln. He stated that Mr. Harris will bring a lot of skills and knowledge to this position.

Mr. Sleight then gave a Power Point Presentation showing a final Conservation Rate Credit (CRC) Summary for FY 07-09. He reported that Central Lincoln had met and in some cases exceeded the goals set for this rate period. (See attached.)

South Dunes Generation

Mr. Davies asked Mr. Wilson to give a presentation on the South Dunes Power Project. Mr. Wilson explained that the project had been developed by Fort Chicago U.S. Power Inc. in conjunction with the Jordan Cove Energy Project.

- The Natural Gas LNG terminal with Roseburg Forest Products facility will be built on the North Spit at Coos Bay. He showed the existing power transmission infrastructure and the tentative location of the new 8 mile lines that will be provided by Central Lincoln.
- He discussed the building schedule with construction beginning in October 2009 with phase 1 service planned for December 2011.
(See attached.)

Customer Focus Meeting

The October Customer Focus meeting held at the Agate Beach Best Western on October 21st was briefly discussed. It was thought that the dialogue and the format of the meeting worked very well. The 2010 Focus meeting will tentatively be held in the Waldport District.

Single Source No SQ-02-10

Mr. Davies asked Mr. Wilson to discuss this Bid. Mr. Wilson explained that Single Source Bid No. SQ-02-10 is a request to hire *Accu-Read* for GPS services that are required for the implementation of the AMI project, at an estimated cost of \$184,000. *Accu-Read* is currently providing the District's meter reading requirements and they know the routes and meter locations. By utilizing a trained existing contractor there will be a significant cost savings for the District. After discussion the following motion was made:

Motion: Mr. Tymchuk moved and Mrs. Matheny seconded that Single Source No. SQ-02-10 be awarded to Accu-Read at the bid price of \$184,000.00. Aye: Kaliher, Benfield, Matheny, Tymchuk, Abbott. (See attached.)

Special District's Association of Oregon **"Best Practices"**

Mr. Davies explained that as a result of the most recent *Best Practices* questionnaire from SDAO, two additions to the Board's Governance Policy would be presented for consideration. The first was an addition to the *Executive Limits pg. 2* and the second would be an addition to the *Governance Process on pg. 11*.

Mr. Davies explained he was merely introducing this information to the Board and that an in depth presentation by representatives from SDAO would be made at the December Board meeting. (See attached.)

December Board Meeting Agenda

After discussion the following motion was made:

Motion: Mr. Tymchuk moved and Mr. Benfield seconded that the December Board Meeting be moved from the Waldport office to the Florence office on December 16th. Aye: Kaliher, Benfield, Matheny, Tymchuk, and Abbott

The following items are to be included on the agenda for the December 16th Board Meeting.

Regular Board Meeting (10:00 a.m.) BPA – Theresa Rockwood ,
SDAO Presentation , Smart Grid Presentation

Board Action- Review & Assess

Consent Agenda - Minutes, vouchers, petty cash, uncollectibles, and
Director's cash report.

Manager's Report

Re-organization

Mr. Davies discussed the recent personnel changes in Engineering and Energy Services.

Prism Study

Mr. Davies reported that a discussion on the *Prism Study*, (a study concerning managing greenhouse gases and how it impacts the Northwest in the future) will be a topic of discussion at the next Oregon PUD meeting.

Media Reports

Mr. Davies reported on recent newspaper articles that were of interest to Central Lincoln.

There being no further business, the regular meeting adjourned at 1:25 p.m.

List of vouchers, cash report, uncollectibles, and manager's financial report were all given to the Board prior to the meeting

Larkin Kaliher, Secretary

Curt Abbott, President