

HELP WANTED

Central Lincoln PUD has a full-time Customer Service Representative position open in its Florence office. Responsibilities include: assist customers in regard to new account set up and change of accounts; complex bill calculations; internal departmental coordinations; receive payments; negotiate credit and collection arrangements; clerical functions, including computer data entry, multi-line telephone and mobile radio operation. Requires a high school diploma or equivalent; at least two years' business office experience, or college graduate with working knowledge of business office practices (previous utility, banking, or accounting experience preferred); valid driver's license and reliable transportation. This position will provide backup staffing to our office in Reedsport as required. Union scale for this position begins at \$13.78. Central Lincoln has an excellent benefits package. Resumes will be accepted until position is filled.

To apply: Send resumes to Personnel, Compensation & Benefits Manager, Central Lincoln PUD, PO Box 1126, Newport, OR 97365.

Fax: 541/574-2122; or e-mail: styler@cencoast.com.

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